

Student Name: Campo Federico

Final Mark: 69/100

Level:

Company: Accenture

Vocabulary (10pts total)

Write a logical ending for each sentence. (2pts each) **8Pts Obtained**

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1. When someone sends me a message, I usually **respond to him in less than five minutes.** V
 2. I like **listening to music.** V
 3. One problem I had to **deal with** last week was my economy. V
 4. I **believe in X** V
 5. A good boss should **delegate to the senior development the hardest task** V

Grammar (20pts total)

A- Use the correct form of the verbs in brackets (2pts each) **8Pts Obtained**

1. If the weather ___is_____ (be) nice this weekend, we _____will go_____ (go) for a walk. (first) V
2. If I _____had_____ (have) a better job, I _____would buy_____ (buy) a new car. (second) V

3. If she __dnt call_____ (not call) me tonight, I __will
send_____ (send) her a message. (first) XV
4. If we ____lived_____ (live) in the countryside, we _____would
had_____ (have) a big garden. (second) VX
5. If you ___practise_____ (practise) every day, you ___will
improve_____ (improve) quickly. (first) V

B. Change the sentences into reported speech(2pts each). 0Pts Obtained

1. "I am tired," Tom said.
2. "I like chocolate," Sarah said.
3. "We live in London," they said.
4. "I can swim," Peter said.
5. "I saw John yesterday," Mark said.

Reading (15pts total)

To: Grace Yang

Date: 6 September

Subject: Invitation to job interview



Dear Grace,

Thank you for your application for the position of sales manager.

We would like to invite you for an interview at 10 a.m. on Monday 21
September at our offices at The Shard, 32 London Bridge Street, London.

You will meet with our head of sales, Susan Park, and the interview will last for about 45 minutes. During this time, you will have the opportunity to find out more about the position and learn more about our company.

Please bring your CV and references to the interview. You will also need to show a form of ID at reception to receive a visitor's pass. Please ask for me as soon as you arrive.

If you have any questions or if you wish to reschedule, please call me on 555-1234 or email me by 12 September.

I look forward to meeting you.

Best regards,

Anna Green

Human Resources Assistant



A- Multiple choice (2pts each) 10Pts Obtained

1- What job did Grace apply for? V

Head of sales

Sales manager

Sales assistant

Human resource assistant

2- When is the job interview? V

6 September

12 September

21 September

22 September

3- How long will the interview take? V

Under an hour

Just over an hour

Over two hours

A day

4- What does Grace need to bring to the interview? V

Her CV

Her references

Her ID

All of the above

5- Who should Grace ask for at reception? V

The reception manager

Susan Park

Anna Green

Grace Yang



B – Use the words to complete the sentences (1Pt each) 5Pts Obtained

Sales – Resources – Last – Invite – Shard

1. The main purpose of the email is to __invite__ Grace for a job interview.
V
2. The interview will be at their offices at The __Shard__ . V
3. Susan Park is their head of __sales__ . V
4. Anna Green is their human _resources___ assistant. V
5. The job interview will __last__ for about 45 minutes. V

Listening (15pts total) 15Pts Obtained

A– Multiple choice (2pts each)

- 1– Diana can't come to class because ... V**
 she has a different class.
 she has a mid-term exam.
 she has a doctor's appointment X

2– For homework, she has to read ... V

- chapters 17, 18, 19 and 20.
 chapters 17, 19 and 20. X
 chapters 17 and 20.

3– The articles and video are available ... V

- Online. X
 via email.
 in the library.

4- The deadline for the homework is ... V

Wednesday.

Friday. X

Sunday.

5- The teacher can give Diana the practice test ... V

on Friday.

by email. X

after the mid-term exam.

B- Put the words in order to make sentences (1pt each)**1- To class. - Sorry - but - I - I'm - can't come**

I'm Sorry but I can't come to class

2- Assignment? - Can - the homework - give - you V

Can you give me the homework assignment?

3- read - to - You need - chapters 17 - to - 20. V

You need to read chapters 17 to 20

4- do? - I - should - what V

What should I do?

5- post - online. - the - I'll - links V

I'll will post the links online

Writing (20pts total) 10Pts Obtained

Your friend was recently promoted to a management position and is having some issues dealing with workplace conflict, they have asked for your advice on the matter.

In an email of around 80 words Tell them:

- How you usually handle conflict.**
- How they could benefit from successfully handling conflictive situations**
- Give an example of a case in which you or someone you know successfully dealt with this type of situation.**

Dear friend,

I usually handle conflicts listening and searching a solution for everyone, so all can be happy .

You and the team can be benefit handling the conflictive situations having a better communication and positive work environment.

Speaking (20pts total) 13Pts Obtained

You have been invited to a podcast named “workplace of today” The host wants you to share an experience in which you handled a workplace conflict. Tell the anecdote and share what you learned from it.