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Final Mark: 83/100

Level:

Company:

Vocabulary (10pts total) 10 pts

1) Business was poor for the company, and Sam _____ on his investment.

A. expanded

B. diversified

C. made a profit

D. made a loss ✓

2) Tom set up a _____ that specialised in computer products.

A. tech company ✓

B. founder

C. investment

D. turnover

3) Our company's _____ was 25% higher last year than it was the previous year.

A. shares

B. start-up

C. turnover ✓

D. stock market



4) Colombia _____ more coffee than any other country.

A.manufactures

B.produces ✓

C.expands

D.merges

5)After considerable negotiation, the CEO finally _____ with the advertising firm.

A.made a loss

B.diversified

C.struck a deal ✓

D.manufactured

Grammar (20pts total) 20pts

1) Change the verb into the correct form of the past simple or present perfect 2pts

1) Last night I Lost ✓ (lose) my keys - I had to call my flat mate to let me in.

2).I Have Lost ✓ (lose) my keys - can you help me look for them?

3) I Have Played ✓ (play) Hockey since I was a child - I'm pretty good!

4) We Finished ✓ (finish) this room last week.

5).I have drunk ✓ (drink) three cups of coffee today.

2) Fill in the gaps with the verbs in brackets in the present simple or present continuous.

Rainforests 1 are disappearing ✓ (disappear), and we all 2 know ✓ (know) that humans are the main cause of this destruction. Every year we 3 cut down ✓ (cut down) an area of rainforest the size of New Jersey. Every hour we 4 destroy ✓ (destroy) 6000 acres of rainforest (that's 4000 football

fields). What we 5 don't realise ✓ (not realise) is that we 6 are destroying the planet where our children and grandchildren have to live.

Reading (15pts total) 9PTS**1) Read an email asking for help from another department**

To:

James Forrester

Date:

6 November

Subject:

Possible help with product design

Dear James,

As you know, we have been working on the new perfume that we are launching in April and we are unsure about some of the packaging details. We have seen some of your creative work in the sales department and we think you have a very good eye for detail.

Do you have some time before close of business this Friday to sit down with us and talk through some of our designs? We would truly appreciate your advice on this. It shouldn't take longer than two hours of your time and we would be happy to clear it with Patricia, your department head, if necessary.

Best regards,

Sarah Ford

*Head of Department
Product Design*

1) Choose the best answer.

a) What department does James work for?

- Marketing
- Product Design
- Sales ✓
- Research and Development

b) Which department is working on the new perfume?

- Marketing
- Product Design ✓
- Sales
- Research and Development

c) What is happening in April?

- The company will introduce the new perfume to the public. ✓
- The product design department will finish their design of the new perfume.
- The sales department will start selling the perfume.
- The marketing department will design advertisements for the new perfume.

d) _ What is Sarah requesting?

- For James to design the perfume. X
- For James to have a meeting with the product design department to help them with the packaging of the perfume.
- For James to ask Patricia for permission to sell the perfume.
- For James to move to the product design department.

2) Put the events in order.

- Sarah writes an email to James asking for help. 1 X
- James has a meeting with Sarah and her team. 4 ✓
- The product design department starts work on the design of the new perfume. 2 X
- Sarah and her team finalise the details of the packaging for the new perfume. 5 X
- The product design department introduces the new perfume to the public. 6 ✓
- Sarah asks Patricia for permission to use James. 3 ✓

Listening (15pts total) 15 PTS

1) A phone call from a customer – 1

Are the sentences true or false?

1. The delivery hasn't arrived yet.

True

False ✓

2. Andrea is having cash flow issues and needs a payment extension.

True ✓

False

3. Andrea usually asks for an extension of the payment terms.

True

False ✓

4. Andrea has a new order to place, even bigger than the last one.

True



False ✓

5. Junko can extend the payment terms on the last order to 60 days.

True ✓

False

6. Junko will send Andrea an email confirmation.

True ✓

False

Writing (20pts total) 14 pts

- Writing: Write an informal e-mail to a friend telling him/her about your weekend.

Hi Charly how are you? I wanted to tell you that I had a really good weekend. I managed to play soccer and even scored a goal. We had a barbecue with my family on (O)ne day. All the best, my friend. How was your weekend?

2) Write an email to your boss asking for a few days off.

Hi Marcela how are you?. I would like to request a few days off to **spend** next week spend with my family. Please let me know if this is **possible**. Thank you very much.

Speaking (20pts total) 15 pts