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Final Mark: 76/100

Level: B2

Company: ACCENTURE TECH020

Vocabulary (10pts total)

Complete this job advertisement for an assistant press officer by writing the correct of the following verbs in each gap. (1 pt each)

launch; receive; take; attend; make; put out; give; post; send out; publish

Assistant press officer wanted

We are seeking a motivated, independent press relations officer to assist our busy team. Candidates should have at least 10 years' experience in the field, preferably with a multinational corporation. The job will involve **1) making ok** and **2) receiving ok** calls from member of the press; **3) publishing X putting out** press releases; **4) attending ok** public meetings with the Chairman and, where necessary, **5) take ok taking** the minutes; coaching the Chairman before he **6) gives ok** presentations or speeches; helping to **7) sending out x posting** the company's annual report; **8) posting ok** news about the company's activities on our website; liaising with the marketing department about the **9) launching ok** of advertising campaigns; keeping department heads informed of new

developments by **10) put out X sending out/ circulating** memos to all concerned.

7/10

Grammar (20pts total)

Complete this email by writing each verb in brackets in the correct tense (2 points each)

Dear Ms Spackman

I am writing you to ask a couple of questions about your recently launched call for tender. Actually, this is the second time but we **1) have submitted ok** (submit) a bid to your company and I hope that this time we **2) will be ok** (be) successful.

My questions are as follows:

The technical specifications are exactly the same as the last time we **3) tended tendered** (tender) for this contract two years ago. Is this intentional?

You ask for three references. How recent must these be? We **4) did ok** (do) a job of comparable size six years ago but since then, we **5) haven't done ok** (not/do) anything on the same scale.

For the time being we **6) are continuing ok** (continue) to work on our offer, but I hope to receive your answers before long.

Yours sincerely

Danny Robinson

12 /12

Make each adjective into a noun to complete each statement. (2 points each)

- a) At Google the emphasis is on informality **ok** **INFORMAL**
- b) The most important thing for employees is to have **consistency** **ok** ; not constant change. **CONSISTENT**
- c) In advertising, the main thing is to bring out employees' natural **creativity** **ok** **CREATIVE**
- d) **Recognition** **ok** can be financial or simply a few words of praise. **RECOGNISED.**



Reading (15pts total)

Read the text and decide if the following statements are true (T) or false(F) (1 point each)

My father and mother should have stayed in New York where they met and married and where I was born. Instead, they returned to Ireland when I was four, my brother. Malachy, three, the twins, Oliver and Eugene, barely one, and my sister, Margaret, dead and gone.

When I look back on my childhood, I wonder how I survived at all. It was, of course, a miserable childhood: the happy childhood is hardly worth your while. Worse than the ordinary miserable childhood is the miserable Irish childhood. And worse yet, is the miserable Irish Catholic childhood.

People everywhere brag and whimper about the woes of their early years, but nothing can compare with the Irish version: the poverty; the shiftless loquacious alcoholic father; the pious defeated mother moaning by the fire; pompous priests; bullying schoolmaster, the English and the terrible things they did to us for eight hundred long years.

My father, Malachy McCourt, was born on a farm in Toome, County Antrim. Like his father before, he grew up wild, in trouble with the English, or the Irish, or both. He fought with the old IRA and for some desperate act he would up a fugitive with a price on his head.

When I was a child I would look at my father, the thinning hair, the collapsing teeth, and wonder why anyone would give money for a head like that. When I was thirteen my father told me a secret: as a wee lad your poor father was dropped on his head. It was an accident, he was never the same after, and you must remember that people dropped on their heads can be a bit peculiar.

- a. Frank (the author) grew up in New York. **(T) x**
- b. His parents grew up in New York. **(F) ok**
- c. He went to Ireland with his five brother and sisters. **(F) ok**
- d. He came from a poor family. **(T) ok**
- e. He did not like his teachers at school. **(T) ok**
- f. Ireland was the best county to grow up in. **(F) ok**
- g. His father was never in trouble. **(F) ok**
- h. His father was not an attractive man. **(T) ok**
- i. His paternal grandmother died before h was born. **(F) ok**

- j. His father's accident affected his life. (T) **ok**

9 /10

Paraphrase explaining the following sentences: (2.50 points each one)

1. When I look back on my childhood, I wonder how I survived at all.
(second paragraph)

He is mentioning that he went through a difficult and miserable childhood. He wants to express the sadness that he felt with all the experiences that he had

2. Like his father before, he grew up wild, in trouble with the English, or the Irish, or both. (fifth paragraph)

The author is mentioning that he grew up wild and himself in trouble like his father with the English and the Irish. It's seems that he has the same feeling and opinion about the Irish and English people **x**

Listening (15pts total)

Listen to the radio discussion with Janet Wood, an organisation consultant and decide if these sentences are true (T) or false (F). Correct the incorrect sentences. (2 pts each)

1 Organisations with tall structures can change and innovate fast – F **ok** – **organization with tall structure can be slow to change and innovate** – The organisations that has the better structures are the ones that has the holacracy structure because no bosses are in this circle structure

2 Bob and Genevieve Gore started their company in the 1960s – F **ok** – It was in the 50's (1960)

3 Employees voted to decide who should be the CEO of Gore – F.x He need between two and five years to make the transition to CEO

4 "Holacracy" is a system without traditional managers – T ok

5 All the functions at Zappos are now done by teams – T ok

Now choose the correct option. (2,5 each)

1 Janet Wood seems

A critical of hierarchies. T ok

B positive about hierarchies. F – No, she said that the traditional structures have much bureaucracy

C sceptical about flat structures. F – No, she thinks that the flat structures are the best because everyone has the same importance in the team.

2 Which statements about Wal-Mart are true?

A Employees work in teams of 30. T – Teams are made up 8 to 12 employees

B Staff are called associates. T ok

C Nobody in the company has a job title. F – Only one person has a job title. This person is "Kelly"

13 /15

Writing (20pts total)

Write a paragraph of about 130 words. Choose one among the following topics:

A situation where you helped someone unexpectedly

A surprising event during a meeting (Chooosed) chosen

An experience with teamwork that was successful or stressful

Last year, on x in August I was working in a company named "ProContacto". I had different? coworkers that were part of a meeting called "Daily status". In that meeting we provided the status of the tasks that were in progress and x when something crazy happened when I've arrived x arrived. The Scrum Master (The person on charge to take the meeting) told us that she was going to be mother x she was about to deliver a baby, so she was in a hurry. We made a call the ambulance to take her to hospital and she arrived at time x in time She had a beautiful baby boy with the name x named "James" that was one of the most surprising things that I had experienced in my life during a meeting and today I would like to say that I'm the uncle of Scrum Master's children

10/20

Speaking (20pts total)

Student should talk about:

First Impressions at work

Common Problems on Projects

New ideas in business

Picture anecdote

14/20

