

Student Name: Giorgia D'Angelo

Final Mark: 90/100 -- 9 (nine)

Level: B1

Company: Accenture

Vocabulary (10pts total) – 10 points

- 1- Complete these sentences with compound words from the list (5 points – 0,5 points each). **– 5 points**

*additional leave – annual leave – core hours – flexitime – full pay – home-working
overtime – paternity leave – statutory pay – unpaid leave*

- a) Simon is away for two weeks on **Annual leave**. His wife has just had twins.
- b) Sorry, but we'll never finish the project on time unless we all do a couple of hours **Overtime** every day this week.
- c) I find my job much easier now I can work **flexitime**. I can start after I take the children to school and finish later.
- d) The **Core hours** are between 10.00 a.m. and 4.00 p.m. – everyone has to be in the office during these hours.
- e) My company is very generous, everyone has eight weeks' **Annual leave**. It means I can go on longer trips with my family.
- f) Many people find **Home-working** very convenient, especially if they have to commute a long distance to the office.
- g) I've used all my holiday this year, so I had to ask for some **Additional Leave** for my sister's wedding next week. It means next month's pay cheque will be a bit smaller.
- h) If you are off work because of illness, you get **statutory pay**.
- i) Employees don't receive **Full Pay** if they are off work because of illness. The amount they get depends on how long they are off for.
- j) I had to ask my manager for two weeks' **Unpaid Leave** on top of my normal holiday when I went to Australia.

- 2- Choose the correct answer (5 points – 1 point each). – **5 points**

- a. Every Friday, the manager _____ on the team's progress.
A) receives updates
B) meets the deadline
- b. We have spent too much money, so it will be difficult to _____.
A) stay within budget
B) delegate tasks
- c. The manager decided to _____ so that each team member had a specific responsibility.
A) delegate tasks
B) catch up
- d. The project is making _____ because several team members have been absent.
A) slow progress
B) a milestone
- e. Completing the first stage of the project was an important _____.
A) resource
B) milestone

Grammar (20pts total) – 19 points

- 1- Complete the sentences with the gerund or to-infinitive (11 points – 1 point each) - **11 points**
- a. He demanded **to see** _____ the manager.
 - b. I miss **going** _____ (go) to the beach.
 - c. He enjoys **having** _____ (have) a bath in the evening.
 - d. I really can't stand **waiting** _____ (wait) for the bus.
 - e. I'd love **to come** _____ (come) with you.
 - f. She admitted **stealing** _____ (steal) the money.
 - g. I love **swimming** _____ (swim).
 - h. He decided **to study** _____ (study) Biology
 - i. I hate **arriving** _____ (arrive) too late.
 - j. They practised **speaking** _____ (speak) in French.
 - k. I don't want **to leave** _____ (leave) yet.

- 2- Read the story and complete the sentences with the correct form of the verbs in brackets. (9 points – 1 point each) - **8 points**

A New Experience

Last month, Daniel (1) **decided** _____ (decide) to volunteer at a local community centre. He (2) **had never volunteered** _____ (never / volunteer) before, so he wasn't sure what to expect.

On his first day, he (3) **meet**_____ **met**_____ (meet) the other volunteers and (4) **helped**_____ (help) them prepare an activity for children.

Since he started volunteering, Daniel (5) **has made**_____ (make) some new friends and (6) **has learned**_____ (learn) how to work as part of a team.

Last weekend, he (7) **organised**_____ (organise) a small event for the community. More than 30 people came, and everyone enjoyed it.

Daniel says that he (8) **has already gained**_____ (already / gain) a lot of useful experience and that volunteering (9) **has been**_____ (be) one of the best decisions he has made.

Reading (15pts total) – 10,5 points

Reading text: **A Small Project, A Big Difference**

Last year, a group of young people noticed that a small park in their neighbourhood was becoming a problem. There was rubbish on the ground, some of the benches were broken, and the playground was not in very good condition. People used to spend time there, but recently, fewer and fewer families visited the park.

The group decided to do something about it. They contacted the local community centre and asked for help. Together, they created a plan to clean and improve the park. They set a deadline of two months and divided the work between the volunteers. Some volunteers were responsible for collecting rubbish, while others painted the benches and planted flowers.

At first, everything went according to plan. However, after a few weeks, the team started to have problems. They had limited resources, and they didn't have enough money to buy all the materials they needed. They also had to cancel one weekend of work because of heavy rain. As a result, they fell behind schedule.

The project manager didn't want the team to give up. She decided to delegate tasks more carefully and asked some local businesses for help. Two shops donated paint and gardening equipment. Thanks to their support, the volunteers were able to catch up and continue working on the project.

After two months, the team finally completed the project. The park looked much better, and local families started using it again. The volunteers were especially happy when they saw children playing in the new and improved playground.

The project was a great experience for everyone involved. The volunteers learned that teamwork, good communication, and careful planning can help people solve difficult

problems. They also discovered that they don't need a lot of money or resources to make a positive change in their community.

True or False (15 points – 1, 5 points each) – 10,5 points

1. The park had become less popular with local families.
True / False
2. The volunteers planned to finish the project in two months.
True / False
3. The volunteers had enough money to buy all the materials they needed.
True / False
4. Bad weather caused the team to cancel one weekend of work.
True / False
5. The team stayed on schedule throughout the whole project.
True / False
6. Some local businesses helped the volunteers with materials.
True / False
7. The project manager gave different responsibilities to different volunteers.
True / False
8. The team completed the project in two months.
True / False
9. Local families started using the park again after the project.
True / False
10. The volunteers learned that teamwork can help people solve problems.
True / False

Listening (15pts total) – 13,5 points

Listen to the recording and choose the correct option. (15 points – 1,5 points each) – 13,5 points

1. Dave Carroll is a singer-songwriter from:
A) Canada
B) The United States

2. Dave and his band were flying from Halifax to Omaha with a stop in:
A) Chicago
 B) New York
3. What did Dave see from the plane window?
A) Baggage handlers throwing guitars.
 B) Passengers taking their luggage.
4. What happened when Dave complained to United Airlines employees in Chicago?
A) They immediately offered to repair his guitar.
B) Nobody listened to him.
5. How long did Dave try to get compensation from United Airlines?
A) Nine months
 B) Nine weeks
6. How much did Dave's guitar cost to repair?
A) \$1,200
 B) \$2,100
7. What did Dave do after United Airlines refused to pay?
A) He wrote a song and posted a video.
 B) He bought a new guitar.
8. How many views did the song get on iTunes in a week?
A) 16 million
 B) 10 million
9. What did United Airlines offer Dave after the video became very popular?
A) A new guitar
B) \$1,200 of flight tickets
10. What happened to United Airlines' share price after the video became viral?
A) It dropped by 10%.
 B) It increased by 10%.

Writing (20pts total) – 19 points

Choose one of the following options to write about:

- A professional profile.
- An email to one of the suppliers of your company asking for their new products.

Write between 150–200 words.

My name is Giordina D'Angelo. I'm a salesforce Business Analyst; I'm currently ~~work~~ (GR) **working** in Case Management with the Agentforce Access Request solution in Accenture.

In my job, I help the team understand business needs and find good solutions in Salesforce. I am a responsible, organized, and positive person. I like working in a team and learning new things. I have good communication skills, and I enjoy helping people solve problems. I also test new solutions in lower environments and in production to make sure everything works correctly.

One of my main responsibilities is creating user stories.

In the user stories, I describe what the system needs to do, and I write the acceptance criteria.

I have experience with Salesforce and Agentforce. I am always interested in learning more about technology and improving my professional skills.

Criterion	Codes	Descriptor	Notes	Max. Points	Points Obtained
Grammar	GR / AGR / T	Accurate use of grammatical structures, verb tenses, subject-verb agreement and sentence structures.	Very good grammatical control, with one clear error in the present continuous structure.	6	5/6
Vocabulary & Collocations	VOC / COLL / WW / MW	Appropriate, varied and precise use of vocabulary including correct word combinations and expressions.	A good range of relevant professional and technical vocabulary, used effectively throughout the text.	4	3.5/4
Coherence & Cohesion	COH / REF	Ideas are logically organised and appropriately connected. References are clear and easy to follow.	The text is clearly organised and the information progresses logically from the student's role to responsibilities and experience.	3	3/3
Word Order & Register	WO / REG	Words are arranged correctly and the language is appropriate for the purpose, audience and context.	Professional and appropriate register with clear sentence structures.	3	3/3
Spelling & Punctuation	SP / P	Accurate spelling and appropriate use of punctuation marks.	Spelling and punctuation are accurate throughout.	3	3/3
Overall Task	—	The text fulfils the task,	The text clearly describes the	1	1/1

Achievement		addresses the main points and maintains an appropriate format and purpose throughout.	student's professional role, responsibilities, skills and experience.		
TOTAL				20	19/20

Speaking (20pts total) – 18 points

Create a short presentation about you and your job (including your responsibilities). You can use Canva, PowerPoint or any resource that you consider necessary.

Criterion	Max. Points	Points Obtained	Descriptors	Notes / Observations
Clarity and Fluency	5	4.5 / 5	Continuous speech, with natural pauses and without excessive hesitation or blocking.	Speaks clearly and confidently, with very good fluency. Minor hesitations are noticeable but do not affect communication.
Grammatical Accuracy and Verb Tenses	5	4 / 5	Correct and varied use of grammatical structures and verb tenses.	Very good grammatical control. A few errors with verb tenses and structures are present, but meaning remains clear.
Vocabulary Use	4	3.5 / 4	Variety and accuracy of vocabulary, including idioms, phrasal verbs, and collocations. Avoids repetition, false cognates, and limited or inappropriate vocabulary.	Good range of vocabulary and appropriate word choice. Some minor repetition is noticeable.
Topic Development and Knowledge	4	4 / 4	Relevant arguments, sufficient content, and appropriate development of the task.	Ideas are relevant and well developed. Demonstrates very good knowledge of the topic.
Appropriateness of Register / Discourse	2	2 / 2	Appropriate use of formal or informal language according to the situation.	Consistently appropriate register and effective communication throughout the task.
TOTAL	20	18 / 20		Very good overall performance.