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Final Mark: **0/100**

Level: Intermediate

Company: Accenture

Vocabulary (10pts total)

 **Complete the sentences using the words below.**

Words:

direct - impolite - disrespectful - helpful - formal - informal - polite - respectful - sociable - reserved

TOPIC: Communication Styles at Work

Use each word once only to complete the sentences.

1. In professional emails, employees are usually expected to use a more _____ style of language.
2. Tom is very _____ and enjoys talking to everyone in the office.
3. It is considered _____ to interrupt someone while they are speaking in a meeting.
4. Good customer service employees should always be friendly and _____.
5. Some managers are very _____ and say exactly what they think.
6. The atmosphere at the company is quite relaxed and _____.
7. Anna is quite _____ and does not usually speak much during meetings.
8. Employees should remain _____ even when they disagree with their colleagues.
9. His comments were seen as rude and _____ by the rest of the team.

10. My coworker was very _____ when I needed assistance with the new software.

Grammar (20pts total)

2 Complete using reported speech. (10p)

Example:

"I'm tired."

My sister told me **she was tired.**

1. "I'm learning Spanish this year."
Alex said _____.
2. "We have finished our homework."
The students told the teacher _____.
3. "Your jacket looks really nice."
My friend told me _____.
4. "I might visit my grandparents this weekend."
Sarah said _____.
5. "I won't forget your birthday."
Daniel told me _____.
6. "I didn't see the message."
My cousin said _____.
7. "I can't open this file."
Tom told the manager _____.
8. "We are waiting outside the cinema."
My friends told me _____.
9. "I have never tried sushi before."
Olivia said _____.
10. "You should study more for the exam."

3 Complete the short story using past simple, past perfect and past continuous. (10p)

The Missing Necklace

Last Saturday, Emma was very nervous because her grandmother's necklace had disappeared. She (1) ----- (prepare) dinner when she suddenly noticed that the jewelry box was empty. Earlier that afternoon, her cousin Leo (2) ----- (visit) the house for a few minutes before leaving quickly.

Emma (3) ----- (look) around the living room while her brother (4) ----- (watch) TV upstairs. By the time their parents arrived home, Emma (5) ----- already ----- (call) her best friend for advice.

At first, everyone thought Leo (6) ----- (take) the necklace, because he (7) ----- (ask) strange questions about it the week before. However, while Emma (8) ----- (clean) the kitchen later that evening, she found the necklace inside a cookie jar.

In the end, she realized that she (9) ----- (put) it there herself after she (10) ----- (finish) baking cookies the night before.

Reading (15pts total)

Read the text:

The polar challenge

TV presenter Helen Skelton has never been afraid of a charity challenge. She has run the 78-mile Ultra Marathon in Namibia, and she has kayaked 3,200 kilometres down the Amazon, from Nauta, in Peru, to Almeirim, in Brazil, for the charity Sport Relief, which helps poor and disadvantaged people. Now she has decided to leave the heat of Africa and South America to take part in a polar challenge, a 500-mile ski, kite-ski, and bike journey to the South Pole, the bottom of the world. During the challenge, Helen is writing a blog.

A It's over a month since we arrived in Antarctica, and, if everything goes to plan, we should reach the South Pole late tonight. We've been here so long it's almost become a routine. We camp, get up, ski, camp, get up, ski. I'm

wearing a face mask because of the wind and sun. I may look like Darth Vader, but it will help me get there.

B **My first night in Antarctica.** It's summer here, and the 24-hour daylight is weird. The plan, until 3rd January, is to train before starting our trek. Today was my first full day on cross-country skis, pulling a sledge full of my food, tent, and supplies. It was a nightmare! Still, the scenery was incredible. I'm now going to try out the ice bike for the first time, and we're also going to practise kite-skiing.

C **The first day of the trek is over!** We managed to make the bikes work! But we need to do a minimum of 25 miles a day, and we only managed 15 miles today. After nine hours of cycling (and a lot of pushing), we had to stop, because I was completely exhausted.

D **We've only been in Antarctica for four days,** but there's been a huge snowstorm for the past 48 hours. It's freezing outside, so we can't train – we've had to stay in the tent. The winds are 70 miles per hour, with a temperature of -15°C and lots of snow. The visibility is terrible, too. However, we're staying warm and morale is still high.


E **This morning, the second day of our trek,** we set off on the kite-skis, and straight away we were travelling fast. In the first hour, we'd gone eight miles. I thought we could do 60 miles today, but late this afternoon the wind dropped, so we decided to stop and set up camp. But we'd travelled 41 miles – I'm very proud of that. I've only kited a few times before. But I'm trying to complete my challenge in 20 days, and there's still a long way to go...

F **We're now only 150 miles from our destination.** For the last few days, we've only been using bikes and cross-country skis, not kite-skis. We had a ten-hour day yesterday with the bikes. The morning went well, but then we hit some soft snow and we ended up pushing the bikes for the last six miles. Today, we decided to use skis, but progress has been slow.

G **We've completed our 500-mile journey in 18 days!** When I talked to Dad on the phone, saying we'd done it, I cried. This is the biggest thing I have ever been part of.

H **We're on our way to the halfway checkpoint today,** where we can have a rest...and I've been promised lots of hot water so I can have a good wash – my second one since arriving in Antarctica. I have to admit, I smell awful...and my hair is absolutely filthy.

I The training is over and we're starting our 500-mile journey today! We've been cycling, walking, and kiting for ten days. I washed and changed my clothes. I'm not going to get clean clothes again for three weeks!

4  Read Helen's blog entries and number the paragraphs in order 1-9. Use the **highlighted** phrases to help you.

A-

B-

C-

D-

E-

F-

G-

H-

I-



5  Read again. In which paragraph does she mention...?

Feeling very emotional	
How beautiful Antarctica is	
Looking forward to a wash	
Looking like a science fiction character	
Not being able to go outside	
Stopping cycling because she was very tired	
Stopping using one method of transport	

Having to wear the same clothes every day	
Travelling quickly for the first time	

Listening (15pts total)

Topic: Interview

6 You're going to listen to an interview with an ex-Champions League football referee from Spain. Listen and choose a, b or c.

1 Why did he want to become a referee?

- a His father was a referee.
- b He liked sport, but wasn't good at it.
- c He always liked the idea.

2 What was the most exciting match he ever refereed?

- a His first professional match.
- b He can't choose just one.
- c Real Madrid against Barcelona.

3 The worst experience he ever had as a referee was when

- a a player attacked him.
- b a woman attacked him.
- c a child attacked him.

4 Why does he think there is more cheating in football today?

- a Because football is big business.
- b Because the referees are worse.
- c Because footballers are better at cheating.

5 How does he say footballers often cheat?

- a They fall over when no one has touched them.
- b They accept money to lose matches.
- c They touch the ball with their hands.

Writing (20pts total)

7 ✎ Write a story beginning with one of the sentences below. Use past simple, past continuous and past perfect.

- 1 It was eleven o'clock at night when my phone rang.
- 2 As soon as I saw my mother's face, I knew something was wrong.
- 3 We had been driving for four hours when we saw the sign for a small hotel and decided to stop.

Plan the content.

- 1 Write a quick outline of what happens in the story (50–60 words).
- 2 Think about what tenses you need for each part of the story, e.g. how to set the scene, what significant events had happened before the story starts.
- 3 Think about how you could improve your story by adding extra details, and use some adjectives and adverbs. Think also about where you might want to include some dialogue.

Speaking (20pts total)

8 🗣️ Discuss the following questions:

"The Best Trip You've Ever Been On"

Objective

Students practice speaking about past experiences using:

- Past Simple
- Past Continuous
- Past Perfect
- Time expressions
- Sequencing language
- Descriptive adjectives

Questions:

What's the best place you have visited?

Where did you go?

When did you go?

Who did you go with?

How did you travel?

What did you do there?

What was the weather like?

What was the best moment?

Did anything funny or unexpected happen?

Did you buy anything special?

